

*Keith* *James M. Shepelt* *Hal Shul* *07-0-1340*  
**AN ORDINANCE BY COUNCIL MEMBERS JIM MADDOX**

*Chloe*  
An Ordinance to amend the Rules for the Conduct of Business of the Atlanta City Council so as to create a new policy for the receipt of legislation prepared by the Executive Branch.  
*Carla Muller*

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA as follows:

**Section 1:** That the Rules for the Conduct of Business of the Atlanta City Council be amended by creating a new section to be designated Section XVIII to read as follows:

**Section XVIII RECEIPT OF LEGISLATION FOR THE COMMITTEE CYCLE**

The Council Research staff will receive legislation provided by the Executive Branch up to one (1) business day prior to the full council meeting, no later than 5:00 pm on the Thursday immediately preceding the first and third Monday. Council staff will not accept legislation past the deadline. All legislation prepared by the Executive Branch, including any that will be introduced as personal papers by individual Council members, will be reviewed by the Council staff and assigned to the appropriate committee of purview. Council staff will perform a preliminary review of legislation that will originate as a personal paper and advise the Council member accordingly of any concerns.

Council staff will only accept legislation that is complete and furnished in a both a paper and a digital format, legible, properly prepared and including all attachments such as maps and other referenced documents. In addition, Council staff will not accept legislation that does not include a footer indicating both the date and time of preparation and the name of the office or individual responsible for preparation of the legislation.

**Section 2:** That all ordinances or parts of ordinances in conflict herewith are hereby waived to the extent of the conflict.

#12  
07-0-1340

(Do Not Write Above This Line)

*James Stewart*

AN ORDINANCE  
BY: COUNCILMEMBERS JIM MADDOX

*Clair Hunter*

An Ordinance to amend the Rules for the Conduct of Business of the Atlanta City Council so as to create a new policy for the receipt of legislation prepared by the Executive Branch.

First Reading  
Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred To \_\_\_\_\_

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Action \_\_\_\_\_  
Fav, Adv, Hold (see rev. side) \_\_\_\_\_  
Other \_\_\_\_\_  
Members \_\_\_\_\_

FINAL COUNCIL ACTION  
☐ 2nd ☐ 1st & 2nd ☐ 3rd  
Readings  
☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

Refer To \_\_\_\_\_

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Action \_\_\_\_\_  
Fav, Adv, Hold (see rev. side) \_\_\_\_\_  
Other \_\_\_\_\_  
Members \_\_\_\_\_

MAYOR'S ACTION

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☒ PERSONAL PAPER REFER

Date Referred 6/18/07

Referred To: Comm on Council

Date Referred \_\_\_\_\_

Referred To: \_\_\_\_\_

Date Referred \_\_\_\_\_

Referred To: \_\_\_\_\_